



**WIREFRASS HABITAT FOR HUMANITY
BOARD OF DIRECTORS MEETING MINUTES
February 26, 2014**

The Board of Directors meeting was held at 3:00pm at Wiregrass Electric Cooperative in Dothan on Wednesday, February, 26, 2014.

- Board members present were Alan Dixon (President), Brad Kimbro (Vice President), David Brewer, Misty Ferguson, Paul Blount, and Rick Rikard.
- Staff present was Amy Schutz (Executive Director), Linda Ward (Homeowner Services Director), and Emily Brannon (Office Manager).
- Alan Dixon called to order the regular meeting of Wiregrass Habitat for Humanity Board of Directors.
- Alan Dixon opened with a word of prayer.
- Alan Dixon requested the board to review the consent agenda for discussion.
- Amy Schutz reminded the board sign up as site leaders on our current house builds.
- Amy Schutz discussed the success of our ReStore.
- Linda Ward informed the board of homeowner, JC Underwood's death and informed them that if Mr. Underwood's will stands, the home would go to his son and WHFH will vet a new mortgage to the son.
- Linda Ward discussed items within the Homeowner Services Report. She informed the board that the Family Selection Sub-Committee has chosen 5 families for our rehab houses and this does include the current renter of 560 Headland Ave. Ms. Ward also told the board that Michelle Michel would be allowed to rent out her house on 108 Idlett Court and she may still be considering selling the home. Linda informed the board of the first meeting time for the Family Selection Committee at RSVP. Paul Blount requested times of upcoming meetings.
- Amy Schutz asked the board to consider the idea of outsourcing mortgages due to the strict guideline requirements by Regulatory Agencies. Alan Dixon requested more information. Paul Blount requested additional track records from other affiliates that outsource their mortgages. David Brewer concerned on whether it was worth the extra money spent per year on outsourcing. Amy also informed the board of glitches within the Keystone software. Alan Dixon suggested looking for different software.
- Paul Blount made a motion to approve the consent agenda. David Brewer seconded the motion. The board passed the consent agenda unanimously.

Committee Reports

- Amy Schutz presented the Treasurer's Report. Ms. Schutz informed the board that all expenses on the Slocomb build have been paid in full and the closing will take place in March. The board requested a revised financial report that will be easier to understand.
- Paul Blount made a motion to approve the financials. David Brewer seconded the motion and it passed with no opposition.

Old Business

- Amy Schutz discussed the new date of the board retreat will be Friday, April 4th at 11:00am. The March Board meeting will be combined with the retreat and it is to be held at Wiregrass Electric Cooperative in Dothan.
- Amy Schutz told the board that the Community Development Block Grant application would be completed and submitted by the end of March.
- Paul Blount asked about the need for an Americorp National Volunteer Service mentioned in the Strategic Plan. Ms. Schutz went over the value and cost of having an Americorp person for 1 year.
- Amy Schutz informed the board of the new partnership with Martin Environmental and upcoming commercial with Jim Martin.

New Business

- Ms. Schutz discussed board recruitment, Alan Dixon completing his time on the board, and Brad Kimbro will be new board president. Ms. Schutz also mentioned that the board should decide on how many members to have.
- Ms. Schutz asked the board to consider changing the times of the board meetings. It was agreed that they would discuss the topic at the board retreat in April.
- Ms. Schutz informed the board that the Family Selection Committee have 39 applications to consider for a new home. Over 40 applications were completed and submitted to WHFH , but some were disqualified due to criminal or financial discrepancies.
- Ms. Schutz reminded the board of the upcoming golf tournament.
- Ms. Schutz discussed the upcoming fundraiser dinner to be held Thursday, June 12th at the Cultural Arts Center. Ms. Schutz has discussed details of the dinner with Dinner Committee members Misty Ferguson and Michaela Nalls prior to the board meeting. The CAC has a reduced price of \$225/night for non-profit organizations. Ms. Schutz presented doing a cash bar at the dinner for the board's consideration and opinions. The cash bar will be further discussed at the April board retreat.
- The next board meeting will be April 4 2014, held at Wiregrass Electric Cooperative Dothan office.
- The board adjourned to Executive Session.